

MARKET LAVINGTON PARISH COUNCIL

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26th November 2025

To Councillors:

Fred Davis; Di Fraser; Duncan Poole; Chloe Stevens; Laura Turner-Scott (Chair).

You are hereby summoned to attend a **Meeting** of the **Staffing Sub-Committee** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Thursday 27th November 2025 at 8.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the Staffing Sub-Committee

8.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk (or appointed administrator) may also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

Item for Discussion	
25/26-154	Attendance and Apologies for Absence To receive any apologies for absence and consider reasons for non-attendance.
25/26-155	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.
25/26-156	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.
25/26-157	Resolution Relating to Confidential Nature To pass a resolution that in accordance with Standing Order 3d in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.
25/26-158	Parish Clerk & RFO – Probation Period Review To review progress and performance following the appointment of the new Clerk/RFO in March 2025 and make any associated decisions regarding the probation period and terms.
25/26-159	Resolution to Revert Confidential Session To pass a resolution that the meeting is reverted to open session and that the confidential session is no longer required.
25/26-160	Date and Time of Next Meeting & Future Agenda Items The next meeting of the Staffing Committee is to be determined. Opportunity for Councillors to identify any matter to be included on the agenda for the next Staffing Committee meeting.